INSTITUTE OF POPULATION STUDIES

2020-2021 ACADEMIC YEAR FALL SEMESTER
APPLICATION PROCEDURES FOR CANDIDATE STUDENTS FOR GRADUATE PROGRAMS

Online Application Date: 01 July - 20 September 2020
Admission Exam Dates: 23 September 2020 - 02 October 2020
Announcement of Exam Results:
The list of the ones who have the right to register after the admission exam and the list of the winners of the reserve registration, if any, will be announced on the website of the Institute on 05 October 2020 and no extra information will be given.

Documents Required for Application:
Candidate Registration and Exam Entry Form (To be taken as printout from the system)
It is the form created by the system after completion of the application online at https://enstitu.hacettepe.edu.tr/ (Click for Candidate Login and Application User Guide.)
Diploma or Graduation Certificate (To be uploaded to the system)
*The original or certified copy of the diploma or temporary graduation certificate for candidates who will apply to the master's program.
*The original or certified copy of the Bachelor's degree and temporary master's graduation certificate or diploma for the candidates to apply for the doctoral program.
* Equivalence certificate issued by YÖK for candidates who have completed their bachelor's degree or Master's degree abroad. (The original or certified copy of the diploma and the Turkish translation made by the sworn translation office must be presented.)
Transcript (To be uploaded to the system)
*Original transcript for the candidates to apply for Master's program
*Original transcript of Bachelor's and master's degree for candidates to apply for doctoral program
Note:
1. Diploma supplement is not accepted as a transcript.
2. Applications are accepted according to the 100-point grading system. If the transcript contains the equivalent of 100-point grading system, it is required to be declared. If the transcript is according to the 4-point grading system, the YÖK grade conversion table must be used to translate it to the 100-point grading system.

Copy of passport ID card for Turkish citizens (To be uploaded to the system)
Copy of passport for international candidates (To be uploaded to the system)
Foreign Language Certificate (To be uploaded to the system)
Any valid foreign language document will be approved, according to YDS, e-YDS, YÖKDL or ÖSYM Foreign Language Exam Equivalency table, given they have the minimum scores specified in the application conditions. The validity period of the documents is 5 (five) years from the exam date.
First name, last name, date and “I declare the accuracy of the document” should be handwritten and signed on the output to be taken from the OSYM page.
ALES Result Document (To be uploaded to the system)
Result document showing the minimum score and type of ALES specified in the application conditions.
The validity period of the documents is 5 (five) years from the exam date.
For applications to be made with the GRE-GMAT result certificate that can replace ALES, the point type conversions specified in the “ALES-GRE and ALES-GMAT conversion table” will be valid and used.
The validity period of these documents is 5 (five) years from the exam date.
Note: ALES Certificate is not required for students who graduated from 'Doctorate' in accordance with the 'Regulation on the Amendment to the Regulation on Graduate Education and Examination' dated 14.04.2020.

First name, last name, date and “I declare the accuracy of the document” should be handwritten and signed on the output to be taken from the OSYM page.

Letter of Intent (Will be brought to the exam)

Reference Letter (Will be brought to the exam in a closed envelope or sent to hips@hacettepe.edu.tr before the acceptance exam by the faculty member who will give the reference.)

It should be taken from two faculty members who are familiar with the candidate's education and capacity.

1 Photo (To be uploaded to the system as .jpeg)

IMPORTANT

☐ The candidate will upload the requested documents to the system and will have them along with the Candidate Registration and Exam Entry Form for the acceptance exam. Those who have the right to complete the registration will submit these documents to the Student Affairs of the Institute for registration.

☐ Documents submitted to Student Affairs must also be originals or certified photocopies.

☐ Documents uploaded to the system by the candidate and delivered to the Student Affairs must be legible and complete. If the documents are found to be untrue, false or incomplete, the final registration of the candidate is not made in accordance with Article 9 of Hacettepe University Postgraduate Education and Examination Regulation, and if it is made, it is deemed invalid.